



<b>Job Title:</b>	Y1/2 Class Teacher
<b>Location:</b>	Weeting CE Primary School
<b>Salary Scale:</b>	Main Pay Scale, depending on experience
<b>Responsible to:</b>	Executive Headteacher/Assistant Headteacher
<b>Start date:</b>	1 <sup>st</sup> September 2020

**Purpose of the job:**

- To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Executive and Assistant Headteachers and in line with the National Teachers Standards.

**Main Responsibilities:**

**Teaching**

- To carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document
- To carry out the duties of a general class teacher as detailed in the school's class teacher job description, including the provision of cover for absent teachers.
- Plan and teach lessons and sequences of lessons to the class(es) you are assigned to teach within the context of the school's plans, curriculum and schemes of work in order to achieve target levels of pupil attainment, progress. and outcomes;
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- Set and mark work to be carried out by the pupil in school and elsewhere;
- Participate in arrangements for preparing pupils for external examinations.

**Whole school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
- Supervise and so far, as practicable teach any pupils where the person timetabled to take the class is not available to do so. (You will only rarely be required to provide such cover in circumstances that are not foreseeable).

**Health, safety and discipline**

- Promote the safety and well-being of pupils in accordance with the school's Child Protection and other relevant policies.

- Maintain good order and discipline among pupils in accordance with the school behaviour policy.

#### **Management of staff and resources**

- Direct and supervise support staff assigned to you and, where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- Deploy resources delegated to you in accordance with school policies.

#### **Professional development**

- Participate in arrangements for the appraisal and review of your own performance and, where appropriate, that of other teachers and support staff.
- Participate in arrangements for your own further training and professional development and, where appropriate, that of other teachers and support staff including induction.

#### **Communication**

- Communicate with pupils, parents and carers in accordance with the school ethos, policies and practice.

#### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- To help in maintaining and developing effective communications and links with parents and to provide positive responses to concerns and problems regarding their children's education.

#### **Fulfil wider professional responsibilities**

- Make a positive contribution to the wider life and ethos of the school
- To ensure that the school plays a constructive role in the life of the community and that its curriculum draws on the nature and resources of that community

This job description forms part of the contract of employment of the person appointed to the post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future. The appointment is subject to the current conditions of employment in the School Teachers' Pay and Conditions Document, other current educational and employment legislation, relevant teacher and Headteacher standards and the school's Articles of Government.

## Person Specification

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Qualified Teacher Status / NQT</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of commitment to further professional development</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Recent and relevant teaching experience</li> </ul>	<p>In addition, the Class Teacher might have experience of:</p> <ul style="list-style-type: none"> <li>Teaching different year groups within KS2</li> <li>Implementing a range of behavioural management strategies</li> </ul>
<b>Knowledge and Understanding</b>		
<p>The Class Teacher should have knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>The theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);</li> <li>Statutory National Curriculum requirements at the appropriate key stage</li> <li>The monitoring, assessment, recording and reporting of pupils' progress;</li> <li>The statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection;</li> <li>The positive links necessary within school and with all its stakeholders;</li> <li>Effective teaching and learning styles</li> <li>AFL and how it can be used to support pupil progress</li> </ul>		<p>In addition, the Class Teacher might also have knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>Assessing Pupil Progress (APP)</li> <li>The role of parents and the community in school improvement and how this can be developed and promoted</li> </ul>
<b>Skills</b>		
<p>The Class Teacher will be able to:</p> <ul style="list-style-type: none"> <li>Develop good personal relationships within a team;</li> <li>Establish and develop close, professional relationships with parents, governors and the community;</li> <li>Communicate effectively (both orally and in writing) to a variety of audiences;</li> <li>Create a safe, happy, healthy, challenging and effective learning environment</li> <li>Stimulate and engage all pupils to ensure good progress</li> <li>Have a calm approach to promote positive behaviour throughout the school</li> <li>Ability to make use of appropriate data to analyse the performance of pupils and set targets</li> </ul>		<p>In addition, the Class Teacher might also be able to:</p> <ul style="list-style-type: none"> <li>Contribute to curriculum Development</li> <li>Have the ability/ambition to lead a curriculum area</li> </ul>
<b>Personal Characteristics</b>		
<ul style="list-style-type: none"> <li>Passionate and enthusiastic about teaching and learning</li> <li>Organised, resourceful, approachable, committed, empathetic</li> <li>Self-evaluative, open minded and adaptable to change</li> <li>A sense of humour and the ability to make learning fun</li> </ul>		<ul style="list-style-type: none"> <li>Brings personal interests and enthusiasm to the school community</li> </ul>